

Chairpersons Final report for RRCNA29

(Johnny L 815-988-3748 johnlynde@gmail.com)

Beginning Balance: \$100

Income: \$0

Expenses: \$0

Ending Balance: \$100

Duties:

1. Prepare agenda for all RRCNA committee meetings. Also when the body decides where to hold the meetings, it's the Chairs duty to maintain keys to said location.

I will submit my agenda with this report.

2. Attend all ASC meetings. Report all ongoing activities to Area and submit a written report. The easiest way to complete this task, I used the agenda paper to write down notes as the convention committee was going on and in conjunction with the treasure report. I reported everything to Area. Remember this is the GSR's convention. They voted us all in and given the circumstances they will ultimately be the ones that will vote us out. We are directly responsible to the GSR's, according to our policy, and the 12 concepts and traditions of NA.

3. Responsible for all archives- I Completed this by have a separate folder that I kept throughout the year and kept all reports, agendas, both RRCNA and ASC.

4. Initiate all necessary correspondence. This was achieved by group texts throughout the year by maintaining good communication with all sub chairs. When needed and asked given my ES&H, and guidance. It was my job to ask questions and try to keep a time table the best I could. For instance, this year was a bit of a challenge. We started out without all positions being filled. Vice Chair and myself filled those roles and talked to members and eventually filled those open seats to the best of our ability. While maintaining the "time line" of events.

5. Be a co-signer on the bank account with RRCNA. At Blackhawk bank. 815 639-0777 (Debbie Fabiono) has been our contact for years. This is the Machesney Pk branch

6. Holder of the locker key .Cubsmart 4548 American Rd Rockford, IL 61109 Locker number B24 . Climate control unit. Code for door: 38124#. Upstairs. By policy you can give key to any committee member but ultimately the Chair is responsible for the key and the convention items. No food or drink can be stored in locker.

7. Maintain WSC rules of order, 12 concepts 12 traditions of NA while conducting the meeting. If, by chance you don't know any of these or maybe not familiar with all of them, It will be very beneficial to read them or sharpen up your knowledge of them. This will make or break a committee-based on your knowledge to run a business meeting. Maintaining an atmosphere that is equal to all members is a must.

The discussion on any topic is the 3 pro's and 3 con's. Remember to leave your opinion out until its directed for the Chair to have one. (tie) I had to break a tie this year, I went with the subcommittee's motion. Remember NOBODY gets special treatment. Not any committee member, not any ASC member, and not any NA member. WE ARE ALL EQUAL.

TIPS:

Emmanuel Lutheran Church has been an on-going location willing to work with NA.  
Katherine 815 963-4815.

Ben Lacey has been a resource for taping our conventions and also a good person to find a speaker(s) in a pinch. 614-580-5128

Michelle French (RED) – has been a great resource for DJ services. She even allowed us to rent her equipment as the PA system did not work at Cliffbreakers. 779-212-4319

Riverview inn and Suites (Cliffbreakers) was basically the only hotel that wanted us and that we could afford. We maintained a professional relationship with them 815-282-3033 Contact persons: Marcee- Hotel Manager and Char- Hotel assistant Manager

Having negotiated for the hotel to comp us 1 room for every 15 hotel rooms we rented ended up being the biggest fund raiser of all time! With those 3 comp rooms we were able to hold a raffle for a full registration and two night stay at the hotel. We found that \$10 raffle sold more tickets. We went on line and obtained a raffle license through the county. Having already broke the ice this year- and submitting our policy packet, next time should be easier. However a raffle committee needs to be formed(3 people) We choose the our Chair, Vice Chair and Treasure. Call 815-319-4250 or visit Winnebago County Clerk Site.

1. Get the registration flyers out by the first of the year. January Area
2. Don't put a timeline in the program for Saturday night. Just announce when banquet starts, then basically say Hoopla to follow and Saturday night Speaker to follow Hoopla. The committee is powerless how long or short this all will take, and it's unrealistic to give a set time.
3. Policy states we must have 3 events leading up to convention, take advantage of the weather when you can. We missed out on doing a Halloween time event or a thanksgiving time event. It seemed like we were always under the gun. Having an event on a national holiday DOES NOT WORK. The Last Chance Dance should be the only dance event that you do. Chili cook off Uno tourney was a huge success –would like to see that as an annual event. And maybe renting out a shelter at Rock Cut- picnic in the park with speaker and bags tourney. (but the dances are played out!)
4. Chair will have to hold meetings during the convention. We met Friday morning 9am –reserved a back -room at Stockholm inn Restaurant 2420 Charles St. in Rockford 815-397-3534  
Then after the Friday night speaker. Again Saturday after the noon speaker. And then after the Sunday closing speaker. At any time anyone on the committee can ask for a meeting.

in loving service – Johnny L

RRCNA 29- Final Convention Committee Meeting 6/3/22

A) Open with a moment of silence for the addict that still suffers, followed by the "WE" version of the Serenity Prayer.

- i. Read the Twelve Traditions of NA,
- ii. Read the 12 Concepts for NA Service
- iii. Read the Service Workers Prayer.
- iv. Take roll call of Officers and Subcommittee Chairs.
- v. Explain voting procedures.
- vi. Welcome newcomers.
- vii. Anybody celebrating a clean time birthday since we last met
- viii. Review minutes from last Committee meeting (requires Committee approval).

B) RRCNA Officer's Reports

- i. Chairperson's Report (Johnny L)
- ii. Vice-Chairperson's Report (Chad H)
- iii. Secretary's Report (Nancy M)
- iv. Treasurer's Report (Rich M)
- v. Requires Committee approval
- vi. Pass the basket for the Seventh Tradition/Newcomer fund

C) Subcommittee Reports

- i. Registration Report (Monica L)
- ii. Merchandise Report (John K)
- iii. Hotel and Hospitality Report. (Michelle Z)
- iv. Art and Graphic Report (Corey B)