

**Rock River Area Group Services**

**ASC Service Committee**

**Date: July 10, 2022**

The meeting was opened at 1pm with the Serenity Prayer, Service Worker's Prayer, the Twelve Traditions of NA, the Twelve Concepts, and the Statement of Purpose

A roll call of GSR's and Trusted Servants was taken.

Newcomers to ASC and Clean time since the last ASC were recognized.

Location and Date of next ASC were confirmed with Hosting Group: Freedom to Grow at Noon

Voting procedures were read.

**Attendance:** Valina F., Joy K., Lindsay L.G., Brandy F., Nancy M., Jeff A., Meghan S., Kimberly S., Rich M., Rosemary S., Andrea C., Jordan P., Jayme P., Janelle N., Kelsey F., Christopher N., Kayla D

Prior month's minutes were reviewed for approval.

**Motion:** To Accept **June 5, 2022** ASC Minutes. **PASSED.**

**Officers Reports:**

**Facilitator: Kelsey F.**

I want to thank each of you for being here today. In the spirit of anonymity and in order to get everything accomplished in a timely manner, please raise your hand to be recognized before speaking. Please direct all questions and comments to the Facilitator. I will call on you to the best of my ability. This will cut down on time and confusion. We are following WSC Rules of Order, our policy packet, the 12 Traditions of NA and the 12 Concepts of NA. Please turn in your reports and motions to the Secretary, if you do not, they will not be added to the minutes. Please turn in your 7<sup>th</sup> Tradition to the Treasurer. Just a reminder, all subcommittee reports require a motion to accept. Lastly, let's remember to be respectful to one another. Also I want to inform area that at this time I can't be a signer on the bank account. I'm working on getting the problem fixed but it can take up to 60 days. I will keep everyone informed.

**Motion:** To submit budgets for this year for all subcommittees if ready. If a subcommittee is not ready they should submit a budget next month. **Passed**

**Motion:** To have Nancy step in as Treasurer while Marilyn is out sick and to make deposits tomorrow for Area as Alt Treasurer has not shown as of the start of Area. **Intent:** To ensure any items needed from the Treasurer can be given and that all monies collected will be deposited into Area's Checking account. **Passed**

**Co Facilitator: VACANT**

**Secretary: VACANT**

**Alt. Secretary: Valina F.**

I have all the forms needed for reports and motions up by me. Please include Group names on the GSR reports. Please make sure you sign the attendance sheet that is being passed around. Also, if you do not have a written report to hand in to me, it will be marked as "No report turned in" on the minutes. If you need to email me your reports you can do so at [vferenceRN@gmail.com](mailto:vferenceRN@gmail.com).

I was unable to obtain the Freedom Voice credit for this month. I will touch base with Johnny L and retrieve the amount for both June and July and have it for next area. There are two areas that need correcting on the minutes for this month. The first is the 7<sup>th</sup> Tradition amount which is \$30.00 and the Literature Order which was \$558.85.

**\*Minutes reviewed and approved including amendment\***

**Treasurer: Marilyn M. - Absent with notice (Report brought in by another member)**

Beginning Checkbook Balance	\$ 3950.43
Total Deposits	\$ 5583.07
<b>Total Expenses</b>	<b>\$ 926.88</b>
Reconciled Statement Balance	\$ 8606.62
<b>General Reserve</b>	<b>\$ 2000.00</b>
<b>Upcoming Month's Budget</b>	<b>\$ 800.00</b>
Excess Funds	\$ 5806.62

Checkbook Balances with the Bank statement

**Freedom Voice Credit (June):**

Freedom Voice Credit:

**In loving Service,**

**Marilyn M.**

**Motion: To accept Treasurer Report. PASSED**

**Alternate Treasurer: Janet C.** - No report turned in

Passed the 7<sup>th</sup> Tradition basket: **\$ 41.00**

**Regional Committee Member: Lindsay L.G.**

Nothing to report. Region occurs every two months. The next region is July 24, 2022 via Zoom and I will be attending. I am asking for a budget of \$1500.00 for travel expenses.

**Motion: To accept report. PASSED**

**Regional Committee Member Alternate: Kayla D.** - No report turned in

**Function Chair: Joy K.**

Function will be having their first Area Event. The annual picnic will be held Sept 17<sup>th</sup> from 12-5pm at Rock Cut State Park. There will be lawn games, food, and speakers. Flyers will be at the next area to take back to the groups. Next sub-committee meeting will be Aug 7<sup>th</sup> at Noon.

**Motion:** To have the annual area picnic on Sept 17<sup>th</sup> at Rock Cut State Park from Noon to 5pm. **Intent:** To fulfill one of the function requirements and to have our first RRAGS function of the year. **Motion passed.**

**Motion:** Requesting a check for \$56.22. **Intent:** To secure a shelter at Rock Cut State Park for the annual picnic on Sept 7<sup>th</sup>. **Motion passed.**

**Hospitals & Institutions Chair: Brandy F.**

I have gotten all information from the previous chair. I am working on getting up to speed with everything. We still have the Thursday NA meeting @ 7:30pm. The Group, Freedom to Grow, and 90 in 90 all chair alternating Thursdays. I will be reaching out to Remedies here in Rockford to see if they would be interested in us coming. I will also be attending the Region HIPR meeting each month. I am not sure when that is. I will learn that after the RCM attends region on July 24<sup>th</sup>. Our next subcommittee meeting will be at Noon on Aug 7<sup>th</sup> at Recovery Works prior to Area.

**Motion:** Requesting a budget of \$500.00 **Motion passed.**

**Public Relations Chair: Kimberly S**

We printed 300 directories. I have the new contract for RMTD, it needs to be signed and paid. We took the directories so far this month to Rosecrance, Swedish American ER, and Rockford Rescue Mission. Extra

directories given out for Freeport, Rosecrance, Boone Co., DeKalb Co., and Mercy. I want to visit other ERs as well as Crusader and MAT Programs. Another addict will be taking directories to The Faust and Remedies. The Overdose Awareness Walk that was on June 10<sup>th</sup> was a success. Many pamphlets were handed out and they want PR Materials made. Please let me know of any meeting changes.

**Motion:** Requesting reimbursement for directories and contract printing for a total of \$138.97 **Passed**

**Motion:** Check for RMTD for contract payment in the amount of \$2688.00 **Passed**

**Motion:** Requesting a budget of \$5000.00 **Passed**

#### **Policy and Procedure Chair: Jayme P**

Thank you for giving me the opportunity to serve in this body as the Policy & Procedure Chair. After printing all copies of edits made to the packet (Co-Facilitator clean time 4 years), I realized Google Docs platform has not transferred the document the same as the original document made on Microsoft Word. Looking for possible solutions to this issue. Thank you for letting me be of service.

**Motion:** Requesting a check for \$58.54 for 1500 sheets of printer paper and one cartridge of both black and color ink. **Intent:** To be able to make and print changes to policy and procedures. **Passed.**

#### **Digital Information Chair: Meghan S.**

Met on July 10<sup>th</sup> at noon with PR, H&I, and Outreach. Will meet at noon prior to Area moving forward. We had 269 unique visitations and 350 visits. We added a zoom button on homepage for Stockton's New Hope meeting. The Convention page was updated with 2022 final reports and committee reports. The 2022-2023 renewal payment was made by Rich M on 7/10/22. Please alert me if errors are found or events need to be added. Another recovering addict saw an unknown paragraph on our H&I page. It was investigated and the language is thought to be latin. It was also found on multiple other square space hosted websites. It was removed and will be closely monitored. It doesn't look like a direct threat but could be hacker related. Next step will be to notify Square Space.

#### **Convention Chair: Nancy M**

We held our first meeting Friday, July 8, 2022 at 7:15pm at Freedom to Grow. There was a motion to reimburse Rich M for the Post Office Box Rent of \$182.00. We discussed each position and requirements to fulfill the position. We have flyers of when sub-committees are meeting. We are also requesting submissions for the theme and logo for RRCNA 30. We would like to recommend Denise N. for Treasurer. She has given me a letter of intent to be elected to the position. Our next convention meeting will be held on August 5<sup>th</sup> at 7:15pm at Freedom to Grow. In loving service, Nancy M.

#### **Outreach Chair: Janelle N**

We will be heading to Recovery Works at 12pm on July 26<sup>th</sup>. Please tell me what meeting you have or know of on the paper I sent around that could benefit from Outreach. Our goal is to attend at least every group one time and try to get a point of contact for them. Our next meeting will be August 7<sup>th</sup> at noon prior to Area.

**Motion:** Requesting a budget of \$600. **Passed**

**Archives Chair: Jordan P.** No report turned in

**Literature Stockpile: Rich M** – No report turned in  
Literature Ordered for \$311.51

**Motion:** Write NAWS a check for \$348.89. **PASSED.**

**Literature Stockpile Alternate: Shanika** – Absent without notice.

## Old Business:

### ASC Open Positions

Co Facilitator- **Andrea C**  
Secretary-**Open**

### Convention Committee Open Positions

Treasurer – **Denise N (letter of intent)**  
Alt Treasurer-**Open**

## New Business:

**Motion:** To give NAWS \$300

**Passed**

\*The body discussed the issue with keys to the storage locker and ways to resolve that. Too many keys are out in the open due to prior chairs having them and not returning them.

\*The body also discussed the possibility of purchasing a license for Microsoft Office allowing those that need that software for reports that are required to be printed would have the software needed. Google docs does not allow for alignment that is similar to Word so reports or Policy and Procedures are not printing correctly. This does not allow for changes to be put in and then printed up without having to reformat the whole file.

**Motion:** To purchase a yearly reoccurring Microsoft Office subscription to be passed down for P&P under a P&P login. **Amendment:** For ASC to purchase a yearly subscription to Microsoft Office from a retail store not to exceed \$100 and to be set up by P&P as a RRAGS login. **Intent:** To ensure the P&P format is able to be upheld and kept separate from the individual position holder.

**Passed**

**Motion:** To obtain a prepaid debit card for ASC. **Intent:** To purchase Microsoft Office.

**Failed**

**Motion:** To remove prior motion for purchase of a single license of MS Office and replace it with a multi license version of MS Office not to exceed \$150.00 from a retailer. **Intent:** To allow other subcommittees access to the software platform that are required to provide a report for ASC such as Secretary, PR, P&P, Archives, etc.

**Passed**

**Motion:** To have the lock changed on the storage unit so that only those serving in an official capacity for RRAGS or as a Chairperson on the Convention Committee would have a key if their position required them to do so. **Intent:** To ensure that those who should have a key has one.

**Passed**

**Group Reports:****90 in 90:** Average Attendance: 15

Reporting Member:	Kayla D.
7 <sup>th</sup> Tradition:	\$93.49
Literature Order:	\$27.20

**Report:** Our last business meeting took place on Sunday June 26<sup>th</sup>. We will be holding our next one on Sunday July 31<sup>st</sup> at 11:15am and we will no longer be holding a Group 4<sup>th</sup> step meeting afterwards.

**Functions/Speakers/Meeting Changes:** We are still holding bonfire meetings on the 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Saturday of each month (weather permitting) at 9:15pm. The next one is scheduled for July 7<sup>th</sup> and 16<sup>th</sup>. Please grab a flyer. Our annual tubing/picnic event is being held today. I did speak with the rest of the Trusted Servants about planning these events around Area in the future so that they will not coincide and prevent Area Trusted Servants from being able to attend. Our next speaker meeting will be held on Friday Aug 5<sup>th</sup> at 7:30pm. We will have a potluck before the meeting beginning at 6:30pm. Please bring a dish to pass if able. Speaker is TBD.

**Open Service Positions:** Alt. Secretary

**Freedom To Grow:** Average Attendance: 21

Reporting Member:	Brandy F
7 <sup>th</sup> Tradition:	\$205.66
Literature Order:	\$64.80

**Report:** We have had 100% meeting attendance and doors open. We held elections with only 2 open positions left.

**Functions/Speakers/Meeting Changes:** We have speaker meeting July 28<sup>th</sup> at 6pm. Janelle N is speaking. We will be starting Noon meetings in Aug. First one is Aug 3<sup>rd</sup>. They will be every Wed and Fri at Noon.

**Open Service Positions:** Alt Secretary, Alt GSR

**A Way Out:** Average Attendance:

Reporting Member:	Kelsey F.
7 <sup>th</sup> Tradition:	\$0
Literature Order:	\$0

**Report:** No report turned in

**Functions/Speakers/Meeting Changes:**

**Open Service Positions:**

**Recovery Works:** Average Attendance: 6

Reporting Member:	Jeff A.
7 <sup>th</sup> Tradition:	\$0
Literature Order:	\$0

**Report:** Still hanging on. Zoom ID 558 952 5601 (no passcode). Looking forward to visit from Outreach on July 26<sup>th</sup>.

**Functions/Speakers/Meeting Changes:**

**Open Service Positions:**

**Trust the Process:** Average Attendance: 10

Reporting Member:	Irv M.
7 <sup>th</sup> Tradition:	\$210.00
Literature Order:	\$

**Report:** Nothing new to report

**Functions/Speakers/Meeting Changes:** Meeting daily at Noon – Literature Study and Mondays at 5pm are a Step Study

**Open Service Positions:**

**West Side Family:** Average Attendance: 10-15

Reporting Member:	Lindsay L.G.
7 <sup>th</sup> Tradition:	\$15
Literature Order:	\$0

**Report:** Westside Family Group asks for the support of the fellowship at meetings. Next business meeting is June 23rd at 2pm.

**Functions/Speakers/Meeting Changes:** July 17<sup>th</sup> is Soul Food Sunday – Speaker and food. Food orders at 5pm. Plates cost \$7. Speaker at 6pm until 7:30pm.

**Open Service Positions:** Chairperson, Alt. Treasurer, Alt Liason

**Off the Walnut:** Average Attendance: 4

Reporting Member:	Janelle N.
7 <sup>th</sup> Tradition:	\$7.00
Literature Order:	\$30.60

**Report:** Still in need of support both in person and on zoom Thursdays and Sundays. Zoom ID is on the RRAGS website.

**Functions/Speakers/Meeting Changes:**

**Open Service Positions:** Chairperson, Alt. Sect.

**The Group:** Average Attendance: 10

Reporting Member:	Kimberly S.
7 <sup>th</sup> Tradition:	\$38.97
Literature Order:	\$39.21

**Report:** Meeting attendance is down. Last business meeting was held June 25<sup>th</sup> with a cookout after. It was well attended.

**Functions/Speakers/Meeting Changes:** Next business meeting is July 30<sup>th</sup> at Noon. Cookout from 2p-5p to follow. Speaker TBD and will go on at 5:30pm. \$2 burgers/brats, bring a dish to pass.

**Open Service Positions:** Alt. GSR, Alt Secretary

**New Hope Group:** Average Attendance:

Reporting Member:	Dan R.
7 <sup>th</sup> Tradition:	\$0

Literature Order:	\$0
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**Report:** No report turned in

**Functions/Speakers/Meeting Changes:**

**Open Service Positions:**

**Roscoe Conscious Contact::** Average Attendance: 5

Reporting Member:	Andrea C
7 <sup>th</sup> Tradition:	\$91.00
Literature Order:	\$0

**Report:** Hi Family. We have an average attendance of 5 people. We enjoy fellowship after the meeting most weeks. Any and all are welcome to join.

**Functions/Speakers/Meeting Changes:**

**Open Service Positions:**

Next site and date for the ASC is **August 7<sup>th</sup> at 1pm at Recovery Works in Freeport.**

**Motion:** To close ASC meeting. Seconded and Carried.

Meeting was closed with the Twelfth Tradition.

Submitted in loving service,

Valina F