

Rock River Area Group Services

ASC Service Committee

October 6, 2019

The meeting was opened at 12 pm with the Serenity Prayer, Service Worker's Prayer, the Twelve Traditions of NA, the Twelve Concepts, and the Statement of Purpose

A roll call of GSR's and Trusted Servants was taken.

Newcomers to ASC and Clean time since the last ASC were recognized.

Location and Date of next ASC were confirmed with Hosting Group: Freedom to Grow, November 3, 2019, 1 PM

Voting procedures were read.

Attendance: Andrew B., Brittany B., Dan M., Marty C., Brett S., Dan R., Jeff A., Luke G., Mike G., Maggie I., Brandy F., Doug M., Irv M., Joe D., Jeff B., Rich M., Nancy M.

Prior month's minutes were reviewed for approval

Motion: To Accept September 2019 ASC minutes as presented. PASSED

Officers Reports:

Facilitator: Dan M.

In the spirit of anonymity and to conduct this meeting in an orderly fashion; please raise your hand to be recognized before speaking. Also, direct all questions and comments to the chair. I will call upon you in order to the best of my ability. We are following WSC Rules of Order, our policy packet, the 12 Traditions and 12 Concepts of NA. Please turn in reports and motions to the Secretary so they will be added to the minutes. All 7th Traditions need to be submitted to the Treasurer. All literature orders go to Literature Stockpile. All subcommittee reports require a motion to accept. Please remember to be respectful to one another.

Co Facilitator: Marty C.

I attended a non-reporting meeting, Home of Recovery in Dixon, IL. The meeting is thriving with 7-9 people in attendance. He spoke with them about more regular meeting attendance. Anybody who has a storage locker key that is not required by the policy packet to hold a key, please turn it in. If you need a key, please let me know.

Secretary: Andrew B. (DeKalb)

Please sign in on the sign sheet going around. Please submit your reports to me. If I do not receive a written report from you, it will not be included in the minutes.

Alt. Secretary: Open Position

Treasurer: Nancy M.

Beginning Checkbook Balance	\$9638.24
Total Deposits	\$635.17
Total Expenses	\$1005.62
Reconciled Statement Balance	\$9267.79
General Reserve	\$2000.00
Upcoming Month's Budget	\$1422.50
Excess Funds	\$5845.29

Checkbook Balances with the Bank statement

Motion: To accept Treasurer Report. PASSED

Motion: To forward \$200 to Chicagoland Region as a 7th Tradition donation. PASSED

Alternate Treasurer: Maggie I.

Passed the basket for the 7th Tradition.

Regional Committee Member: Open Position

Regional Committee Member Alternate: Open Position

Function Chair: Jeff A.

The Area Picnic had low attendance, but a good time was had by all. I am returning \$172 and receipts for \$211. The event had a total loss of \$87.60

Report Approved

Literature Review Chair: Open Position

Hospitals & Institutions Chair: Open Position

Public Relations Chair: Open Position

Policy and Procedure Chair: Brittany B.

Policy is current, I have packets for anyone who needs them.

Report Approved

Digital Information Chair: Rich M. (interim chair)

I have uploaded all the flyers to the website. I need to work with Secretary and Archives to get meeting minutes uploaded to the website. Working to maintain the website as best as he can.

Report Approved

Convention Chair: Doug M.

We had a committee meeting on 10/4 @ Freedom to Grow. There was a total of 5 people in attendance. There was no business to be conducted at this time. We discussed the positions available and the requirements of those positions. There is no current Secretary, so I am providing this report to the ASC. We have no group conscience to bring to the ASC currently. I have talked with the past RRCNA 28 committee chair, but we have not exchanged keys or any other materials or items as of the time of this report. I am sure that most of you know we are holding elections again today for RRCNA 29 to determine its future for this year. I would like to bring to the ASC's attention that the RRCNA 28 convention did close out later than normal because of the changes in venue pushing the time of convention back. This did make election later than normal for the current year which might be cause for consideration. I do have a few things to bring to the attention of the ASC. If this convention is cancelled, the ASC will need to discuss how to deal with all the pre-registrations collected for RRCNA 29. The mechanism for this communication should be decided today during this meeting. I have no financial reports or information to provide at this time, as no business of any kind has taken place.

Report Approved

Outreach Chair: Brent F. – Absent with Notice

Archives Chair: Kelsey F. – Absent with Notice

Archives subcommittee met on September 15th at 12-Noon at H.O.P.E. There was 1 addict in attendance. The committee has started to organize paperwork. We will be having our next meeting on October 20th at 12-Noon @ H.O.P.E. Please come and be a part of.

Report Approved

Spiritual Retreat Chair: Kelsey F.

No report given at this time.

Ad-Hoc Convention Financial: Gabe J.

The committee met on August 31st and has the following final recommendations.

1. Convention Checkbook
 - a. Convention checkbook and extra checks are not to be kept in the storage locker and with the current Convention Treasurer.
 - i. In the event that there is not a Convention Treasurer (or Vice Treasurer) then the area Treasurer is to keep the convention checkbook.

- ii. Intent is to not have checks available to whoever enters the storage locker and to have a point of accountability for the checkbook.
2. Square/PayPal Accounts
 - a. Recommend cancelling/closing out current accounts and new treasurer to open new accounts when needed.
 - b. Look into other service such as Stripe for example that only allows for deposits and no withdrawal options. PayPal is a two way account so deposits and payments can be made from PayPal.
 - c. Outgoing treasurer to close out accounts when books are closed and incoming treasurer to open new accounts.
 - d. Intent is to limit who has access to accounts and to not have previous account "owners" to have access since they do not have the need for such information once their term is over. We feel these types of accounts are necessary since more people use credit cards more often and cash less.
3. Website (Squarespace)
 - a. Payments are made through the website such as registrations (this may already be set in place).
 - b. Paying for website to be paid directly out of the convention checking account (auto-debit). We believe it currently gets charged to a member's credit card and then they get reimbursed. The intent is to be less dependent on a single member and have convention be responsible for the website/account.
4. Email address
 - a. In the past previous member's have used their personal address for contacts and we recommend going to a general email address (i.e. rrcnachair@gmail.com). The address and login information can be passed down from one year to the next.
 - b. Intent is to have continuity from one year to the next for a point of contact. For example, if someone contacted in previous years about being a speaker and is looking to recommend someone has a current and good email address to contact.
5. P.O. Box
 - a. Recommend having just one P.O. box that ASC maintains.
 - b. The ad-hoc subcommittee feels that only 1 P.O. Box is necessary, the current P.O. Box was renewed so next RRCNA could use area's P.O. Box and phase out RRCNA's box over the next year.
6. A lot of information and "what-if's" came up in this process and is too great of a task to cover all of the possible outcomes and situations that may happen over the upcoming years. We intend this to be recommendations that area and convention will consider and probably will need to modify as they work through this process. Although we have trusted servants to take care of some of these issues already, but feel it is necessary not to solely rely on a member without having a way to move forward in the event the member is gone or not available. This has become even more evident with the passing of a member clean shortly after our last convention.

These recommendations will be forwarded to the new convention committee to review.

Report Approved

Literature Stockpile: Marc T.

Motion: Write a check to NAWS for \$718.88 PASSED

Literature Stockpile Alternate: Andrew B. (Belvidere) – absent with notice

Old Business:

Elections:

ASC:

Alternate Secretary

Please take it back to your groups.

Regional Committee Member

Linda M. was nominated.

Linda M. was elected.

Regional Committee Member Alternate

Please take it back to your groups.

Public Relations

Rich M. was nominated.

Rich M. was elected.

Digital Information

Please take it back to your groups.

Hospitals & Institutions

Please take it back to your groups.

Literature Review

Please take it back to your groups.

RRCNA:

Vice-Chairperson

Jeff B. was nominated.

Jeff B. was elected.

Secretary

Monica L. volunteered.

Monica L. was elected.

Treasurer

Lindsay L.G. volunteered.

Lindsay L.G. was elected.

Vice-Treasurer

Jeff A. volunteered.

Jeff A. was elected.

Arts & Graphics

Matt W. volunteered.

Matt W. was elected.

Hotel & Hospitality

Yvette M. volunteered.

Yvette M. was elected.

Convention Information

Brandy F. volunteered.

Brandy F. was elected.

Serenity Keepers

Charmaine S. volunteered.

Charmaine S. was elected.

Programming

Jan O. was nominated.

Jan O. was elected.

Funding & Entertainment

Kim B. volunteered.

Kim B. was elected.

Registration

Joe D. was nominated.

Joe D. was elected.

Merchandise

Please take it back to your groups.

New Business:

Motion: Amend policy to state that "Two absences will equal a resignation unless there is an emergency and the person can come and state their emergency at the next ASC meeting." Motion referred to the Policy and Procedure committee.

Motion: Transfer \$500.00 to the phone line. PASSED

Motion: Earmark \$1600 for another bus sign from RMTD. PASSED

Motion: Evaluate needs for PR literature, purchase literature to meet those needs up to \$500. PASSED
Motion: Evaluate needs for H&I literature, purchase literature to meet those needs up to \$500. PASSED

Group Reports:

90 in 90: The women's meeting @ 5:30 on Tuesday's is closed.

Reporting Member:	Maggie I.
7 th Tradition:	\$0
Literature Order:	\$69.15

A Way Out: Nothing to report.

Reporting Member:	Luke G.
7 th Tradition:	\$0
Literature Order:	\$0

Crooked Creek: Nothing to report.

Reporting Member:	Marty C.
7 th Tradition:	\$25.00
Literature Order:	\$0

The Group: 100% of meetings were chaired, average attendance is 24. Discussed the excess funds situation and recommended that we purchase an additional bus sign.

Reporting Member:	Mike G.
7 th Tradition:	\$164
Literature Order:	\$203.97

Freedom to Grow: Wednesday 10/23 @ 12-Noon Speaker is Anita S. Thursday, 10/24 @ 6 PM, Speaker is Marilyn M. All positions are now filled.

Reporting Member:	Brandy F.
7 th Tradition:	\$162.93
Literature Order:	\$204.45

H.O.P.E.: Nothing to report

Reporting Member:	Andrew B.
7 th Tradition:	\$0
Literature Order:	\$0

New You: We are struggling, Monday's attendance is okay, but Tuesday is struggling.

Reporting Member:	Doug M.
7 th Tradition:	\$0
Literature Order:	\$0

One Primary Purpose: Needs support on Wednesday and Thursday @ 6 PM, the doors open at 5:30 PM.

Reporting Member:	Andrew B.
7 th Tradition:	\$19.70
Literature Order:	\$0

Recovery Works: Nothing to report.

Reporting Member:	Jeff A.
7 th Tradition:	\$100
Literature Order:	\$84.80

Trust the Process: Nothing to report

Reporting Member:	Irv M.
7 th Tradition:	\$192
Literature Order:	\$0

West Side Family Group: Nothing to report.

Reporting Member:	Marc T.
7th Tradition:	\$0
Literature Order:	\$107.30

Next site and date for the ASC is at Freedom to Grow on November 3, 2019, 1 PM

Motion: To close ASC meeting. Seconded and Carries.

Meeting was closed with the Twelfth Tradition and a group hug.

Submitted in loving service,
Andrew B.